



The Department of Children and Families recognizes employees are our most valuable resource and as such, we seek to recruit the most qualified, capable candidates possible.

Our recruitment efforts are made within the context of the rules and regulations as stated in Connecticut General Statute 5-235 regarding the filling of vacancies. We also adhere to any collective bargaining rules.





The Department of Children and Families is an Equal Opportunity Employer. We encourage women, minorities, disabled persons, older workers, and all protected classes to apply for employment.







Applying for a Position at DCF

- 1 Review DCF Web Site for Job Opportunities
- 2 Print out and Complete an Application (PLD-1)
- 3 Forward Application and Resume to the Personnel Officer listed on the Job Posting





What Do You Need:

Resume and Cover Letter

PLD-1 (State Application)

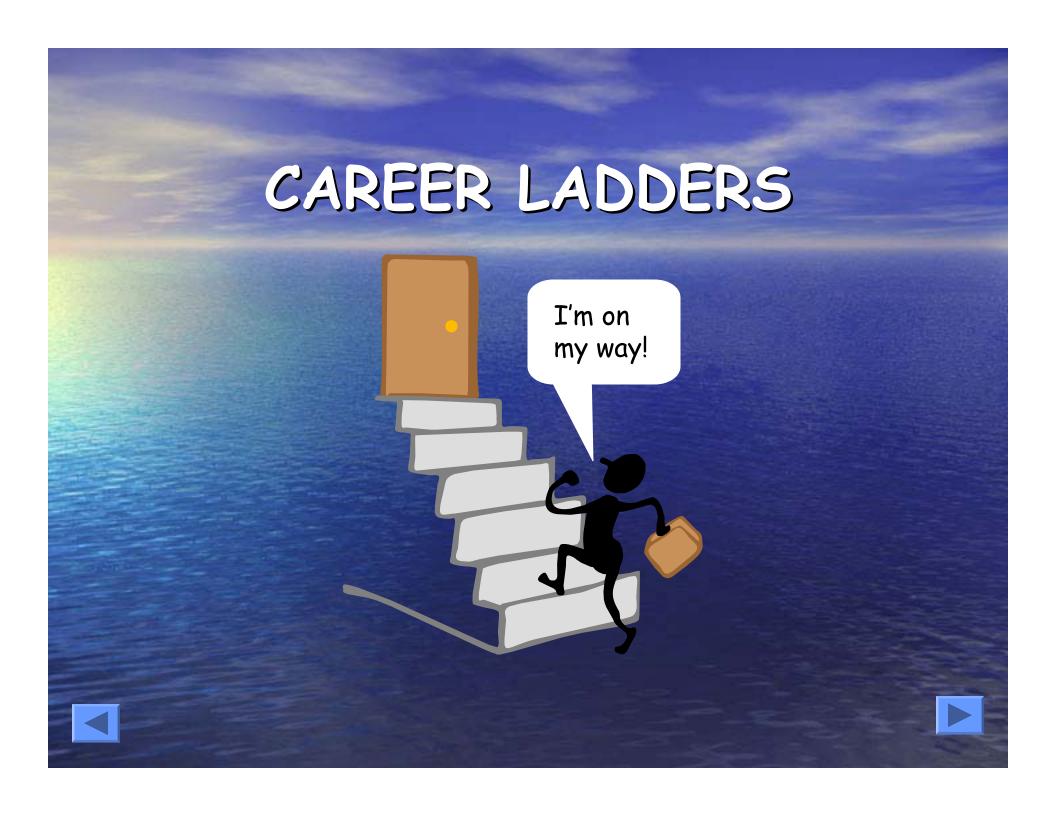
Official Transcript (with seal)

3 Letters of Recommendation













Program Director

Program Supervisor

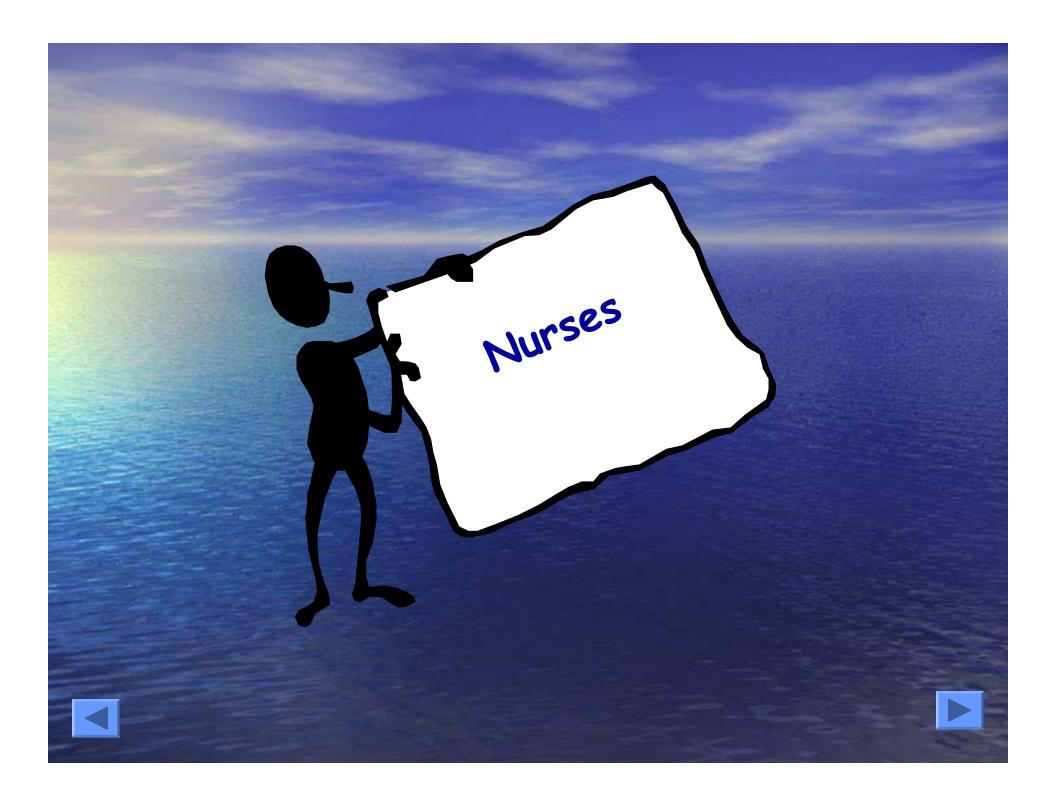
Soc. Work. Supv. Child. Svc. Conslt.

Social Worker

Social Worker Trainee











Child Care Careers

Director of Residential Care

Children Services Unit Supervisor

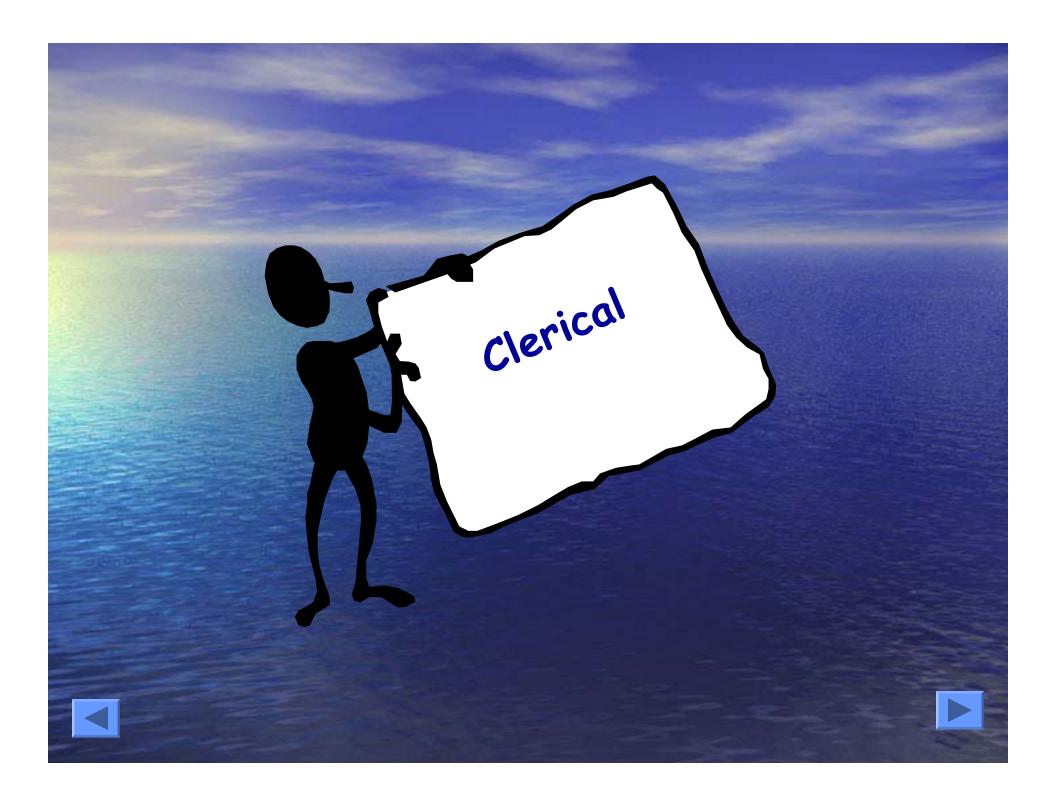
Lead Child. Svc. Wkr. Child. Svc. Spclst.

Children Services Worker

Children Services Assistant







Clerical Careers

Admin. Assistant

Secretary 2

Secretary 1

Office Supv.

Unit Supv.

Head Clerk

Office Assistant

Clerk Typist







Classes of State Exams

Open Competitive - Open to the general public

Statewide Promotional - Open to state employees (with permanent status), who meet the minimum experience and training requirement

Agency Promotional - Open to current employees of the agency who have permanent status and six months current or former service in that agency

Examination Types

<u>Written</u> - multiple-choice, essay or a combination of both. Written examinations are usually held on a Saturday.

Oral - interview by a panel of job experts using a set of job related questions

Experience and Training – candidate must complete a supplemental application detailing all experience, education and training relevant to the classification. Applications are scored by a panel of subject-matter experts.

<u>Performance</u> - used when the job involves a skilled trade or requires manual, artistic, or design skills.





Formal Examinations

Scheduled Examinations - Announced to the general public with a specific closing date. If you qualify for the examination you are notified when it is scheduled.

Continuous Recruitment Examinations - No specific closing date. Examination are open to general public.



All state exams are Pass / Fail



For additional information on state examinations, contact the Department of Administrative Services at (860) 713-5205, or visit their website at: www.das.state.ct.us/.





Why should you work for the Department of Children and Families?

Job Satisfaction



Making an Impact

Compensation & Benefits













humanresources.dcf@po.state.ct.us

